

# DELAWARE CITY DAY 2024 VENDOR APPLICATION

APPLICATION MUST BE RECEIVED BY Friday, September 20, 2024



**EVENT DATE: Saturday – October 5, 2024**  
**RAIN OR SHINE EVENT – NO RAIN DATE – NO REFUNDS**

**\*\* please print legibly \*\***

Type of Space Requested:  Food  Retailer  Crafter  Informational Display

Name of Organization: \_\_\_\_\_

Is this a non-profit?  Yes  No

Contact Person: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

## **SPECIAL INSTRUCTIONS AND INFORMATION – PLEASE READ BELOW AND VENDOR INFORMATION PACKET!**

NO electric or water is available. You must provide all tables, tents, power, power cords, potable water, cord protection, stakes/weights to secure tents, etc. that your operation requires. There is NO GUARANTEE that you will be the only vendor of your type. NO Friday Evening Set up will be permitted and NO guarantee of having the same space as you have had in past years. Standard Space is 10x10 (on grass). We will attempt to accommodate your request but reserve the right to make selections based on the best interest of the event. The Event takes place on Clinton Street and adjacent Battery Park. There are also spaces available at the Library (Children's Area) on 5<sup>th</sup> and Canal Street, from 1:00pm-6:00pm. Please carefully read Vendor Event Information packet outlining details before submitting application, and email [vendors@delawarecityday.com](mailto:vendors@delawarecityday.com) with any questions.

<u>Description</u>	<u>First Space Price</u>	<u>Additional Space Price (each)</u>	<u>Children's Area/Library (1-6pm)</u>
Food Vendors	\$ 250 / \$100 snacks only	N/A	\$ 100
Retailer	\$ 100*	\$ 50*	\$ 50*
Crafter	\$ 50*	\$ 25*	\$ 25*
Informational Display	\$ 30*	\$ 15*	\$ 15*

\* A 50% deduction in Retailer, Crafter, and Informational Display fees for Delaware City Residents/Businesses ONLY.

\* Government/public entities please email for informational booth pricing.

\_\_\_\_\_  
# of 10x 10 vendor space(s) requested

\_\_\_\_\_  
additional space(s) requested

\_\_\_\_\_  
TOTAL PRICE/Check Amt

Food trucks – number of feet required for truck and supplies: \_\_\_\_\_

Description of items being sold: Please provide a COMPLETE list above; attach additional page if needed. For new vendors, photos or website link is required – see information packet). Food Vendors may attach a menu.

\*Special Request (we will try to accommodate if confirmed) \_\_\_\_\_

Will you have a Generator?  Yes  No

Requested location:  Battery Park Vendors / Clinton St. Food Trucks  Library / Children's Area

Non-food vendors in Battery Park, check one:  Staying through end of the event (8 pm)  Leaving between 5 - 6 pm

Mail application along with your payment made payable to "**City of Delaware City**" to:

Delaware City Day Committee – Attn: Vendor Coordinator, P.O. Box 4159, Delaware City, DE 19706