



DELAWARE CITY DAY

Saturday October 5, 2024

FOOD VENDOR EVENT INFORMATION

Delaware City is proud to host the community event known as “*Delaware City Day*” on the first Saturday of October to introduce visitors to our community and promote our businesses and historic riverside location. Delaware City Day is a day long, **family friendly fall event** that encourages all ages to come together enjoying music, great food, a small-town parade, free children’s activities, vendor sales and fireworks!

FOOD Vendor Regulations – Keep this information for your reference!

- The Delaware City Day Committee reserves the right to approve all vendor applications and individual items for sale.
- The event takes place throughout Delaware City, including Clinton Street and adjacent Battery Park, and at the Library at 5th and Canal Street.
- The location for food trucks in 2024 will be on Clinton Street. The exact location is to be confirmed, but it will be on the blocks adjacent to Front Street, which will provide better proximity to the vendors, music and fireworks, and easier parking for your trucks.
- **Applications:** The application must include a list of items for sale, and complete and correct contact information. An applicant may not submit an application on behalf of another vendor or submit an application under an assumed name. Applications are accepted on a first come first come basis.
- All fees are non-refundable unless your application is not confirmed and then your check will be returned.
- All food vendors are required to obtain and post a current **Board of Health Certificate, which must state the October 5, 2024 date.** A copy of this certificate must be provided to the committee prior to the event. If you may want to attend on the potential rain date on October 6th, 2024 (please see below for more details) and you apply for a temporary permit, please list both dates on your application to the State of Delaware).
- **All food vendors must carry liability insurance and attach a copy to the application.** The City of Delaware City must be named as co-insured.
- **We cannot allow you to participate without all documentation provided prior to the date of the event, per the State of Delaware regulations.**
- **Signage:** Vendors must post signs listing items for sale and their prices.
- **Check-in: Saturday between 7:00 - 9:30am.**
- **Set-Up: NO Friday evening set-up permitted.** If you would like to park your food trailer nearby on Friday evening, please email for more information.
 - **Your trailer/tent must be set up by 10:00am on Saturday as the streets will be closed at that time.** You may choose to open later but **must be open by 12:30pm (the end of the parade).** Please have clear signage for customers to indicate what time you will open.

- Participants are responsible for all power sources, power cords, cord protection, tables, tents, signage, etc. necessary for the successful operation of their business in the park setting. You will be parked on the street / asphalt surface.

- **Tear Down:**
 - **Plan to stay for open until after the end of the fireworks.** You may leave beginning at approximately 8:15pm to allow pedestrians to leave the downtown area before the streets will be reopened vehicle traffic (this will be determined by the Police Department) but may stay open as long as there are customers. There will be a lot of spectators walking directly past the food trucks after the fireworks!

- **Parking:** parking information will be sent prior to the event.
- **Large Vehicles:** If you have refrigerant trucks or one that requires nearby parking - declare this clearly on your applications. Don't assume we know!
- **Cleanliness:** Vendors are responsible for keeping their area clean and neat during the day, for placing closed bags of trash at the designated collection points, and for leaving the space as they found it, i.e., **without oil or grease disposed of on the ground.** Vendors should not place their trash inside the public trash containers.
- **Rain Date:** This is a rain or shine event, and there is no rain date for the parade or other festivities. If the event is cancelled due to severe inclement weather, only the fireworks display will be rescheduled. If the fireworks are able to be held the following day (October 6th) there may be the opportunity for you to set up for that evening event (approximately 5:00pm – 8:00pm). More details will be provided if a rain date is needed.
- No alcohol is permitted at the festival, either in the parks or on the streets.

DELAWARE CITY DAY | CITY OF DELAWARE CITY

P. O. BOX 4159, 407 CLINTON STREET, DELAWARE CITY DE 19706

Email: vendors@delawarecityday.com

www.delawarecityday.com

Saturday, October 5, 2024

Parade kicks off at 12:00 noon * Fireworks at Dusk (7:30pm) * Vendors open until 8:00pm