

# DELAWARE CITY DAY 2023 VENDOR APPLICATION PACKET

APPLICATION MUST BE RECEIVED BY Friday, September 22, 2023



**EVENT DATE: Saturday – October 7, 2023**

**RAIN OR SHINE EVENT – NO RAIN DATE – NO REFUNDS**

Type of Space Requested:  Food  Retailer  Crafter  Informational Display

Name of Organization: \_\_\_\_\_

Is this a non-profit?  Yes  No

Contact Person: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

## SPECIAL INSTRUCTIONS AND INFORMATION – PLEASE READ!

NO electric or water is available. You must provide all tables, tents, power, power cords, potable water, cord protection, etc. that your operation requires. There is NO GUARANTEE that you will be the only vendor of your type. NO Friday Evening Set up will be permitted and NO guarantee of having the same space as you have had in past years. Standard Space is 10x10. We will attempt to accommodate your request but reserve the right to make selections based on the best interest of the event. The Event takes place at the foot of Clinton Street and adjacent Battery Park. There are also spaces available at the Children’s Area outside of the Library on 5<sup>th</sup> and Canal Street, from 11:00am-6:00pm. Please carefully read Vendor Event Information packet outlining details before submitting application.

<u>Description</u>	<u>First Space Price</u>	<u>Additional Space Price (each)</u>
Food Vendors	\$ 250	N/A
Retailer	\$ 100*	\$ 50*
Crafter	\$ 50*	\$ 25*
Informational Display	\$ 30*	\$ 15*

\* A 50% deduction in Retailer, Crafter, and Informational Display fees for Delaware City Residents ONLY.

\* Government/public entities please email for informational booth pricing.

\_\_\_\_\_  
# of 10x 10 vendor space(s) requested

\_\_\_\_\_  
additional space(s) requested

\_\_\_\_\_  
TOTAL PRICE/Check Amt

Food trucks – number of feet required for truck and supplies: \_\_\_\_\_

\_\_\_\_\_  
Description of items being sold: (Please provide a COMPLETE list)

\*Special Request (we will try to accommodate if confirmed) \_\_\_\_\_

Will you have a Generator?  Yes  No Will you be set up through the entire event (8:00pm)?  Yes  No

Which location are you requesting?  Battery Park  Library \*please note: food vendor location TBD

Mail application along with your payment made payable to “**City of Delaware City**” to:

Delaware City Day Committee – Attn: Vendor Coordinator, P.O. Box 4159, Delaware City, DE 19706

Email questions to [vendors@delawarecityday.com](mailto:vendors@delawarecityday.com)